

## managing risk with responsibility

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Risk Management Department		Fax:	754 321-1917	
August 27, 20	14 Signature on File			
Trugust 27, 2014 Signature on The		For Custodial S	For Custodial Supervisor Use Only	
TO:	Jon Marlow, Principal	Custodial Iss	ues Addressed	
	Deerfield Beach High School	Custodial Iss	ues Not Addressed	
FROM:	Dan Meyer, Project Manager			
	Risk Management Department			
SUBJECT:	Indoor Air Quality (IAQ) Assessment			

On August 19, 2014, I conducted an assessment at Deerfield Beach High School. Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ assessment did identify one or more existing conditions impacting IAQ and has generated appropriate work orders to correct deficiencies in systems and maintenance that could contribute to decreased indoor air quality. At the time of the assessment, these concerns were not an immediate health or safety concern to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and / or conditions identified during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of each item identified and listed in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-1907.

Shelley Meloni, Executive Director, Facilities & Construction cc: Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division Roy Norton, Manager, Custodial/Grounds, Physical Plant Operations Division Aston Henry, Director, Risk Management Sonja Coley, Senior Project Manager, Facilities & Construction **Broward Teachers Union** Federation of Public Employees

DM/tc Enc.

Spotty microbial growth on plaster wall near return air grill. Dust build up on HVAC supply and return grills. HFSP advised to to wipe microbial growth on walls with Wexcide. CO2 level elevated. A couple of cut tiles need to be be cleaned. System operation needs to be checked by Maintenance.

## Corrective Actions to be Completed by Site Based Staff

Corrective Actions to be completed by one based of	u
Wipe wall stain with wexcide and monitor	▼
Clean HVAC supply and return grills with Wexcide	▼
Remove and replace A/C filters	▼
	▼
	▼
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	▼

## Corrective Actions to be Completed by PPO

Corrective Actions to be completed by PPO	
Repair HVAC to reduce CO2 levels	▼
Clean condensate pan	▼
Remove and replace stained ceiling tiles	▼
requiring cuts	▼
	▼
	▼
	▼
	▼